



**DHR** | Virginia Department of Historic Resources

## **CERTIFIED LOCAL GOVERNMENT SUB GRANT APPLICATION FY 2018-2019**

### **Application Review Schedule**

#### **March 2018 – May 2018**

Applicants complete the application form according to the instructions, and submit to the DHR Certified Local Government Coordinator.

#### **May 15, 2018: Application Deadline**

Applications will be received until 4:00pm, May 1, 2018. Applicants must submit two copies of each application—one printed original application (with original signatures) and one (1) electronic copy by email, flash drive, or CD. Receipt of the electronic copy by the deadline will suffice for eligibility, provided the hard copy with original signature arrives by 4pm May 3, 2018. All inquiries for information should be directed as follows: Aubrey Von Lindern, 540-868-7029 or [AubreyVonlindern@dhr.virginia.gov](mailto:AubreyVonlindern@dhr.virginia.gov).

Hard copy applications should be mailed or hand delivered to:

Aubrey Von Lindern  
Virginia Department of Historic Resources  
Northern Regional Preservation Office  
P.O. Box 519  
5357 Main Street Stephens City, Virginia 22655

**Unsigned Applications will be returned**

#### **May 2018 – June 2018**

Application Review and Project Selection – All applicants will be rated by a review committee made up of Virginia Department of Historic Resources Staff including architectural historians, historians and other qualified staff as needed.

#### **June 2018-September 2018**

Anticipated Project Start Date – The grant project starting date will be determined by the date that the grant agreement is fully executed. Costs incurred prior to the grant starting date or after the grant expenditure deadline will not be reimbursed.



**CERTIFIED LOCAL GOVERNMENT SUB GRANT APPLICATION FY 2018-2019**

Section A. Applicant Information and Project Summary					
1. Project Title		Click here to enter text.			
2. Name of the Certified Local Government			Click here to enter text.		
3. Street Address		Click here to enter text.			
4. Chief local elected official or administrative officer			Click here to enter text.		
5. Office Address		Click here to enter text.			
6. Telephone #		Click here to enter text.		7. Email Address	Click here to enter text.
8. FEI/FIN #	Click here to enter text.			9. DUNS#	Click here to enter text.
10. Local Project Coordinator		Click here to enter text.			
11. Office Address		Click here to enter text.			
12. City/Town		Click here to enter text.		13. Zip	Click here to enter text.
14. Local Project Coordinator		Click here to enter text.			
15. Office Address		Click here to enter text.			
16. City/Town		Click here to enter text.		17. Zip	Click here to enter text.
18. Email		Click here to enter text.		19. Title	Click here to enter text.
20. Project Name		Click here to enter text.			
21. Amount Requested	Click here to enter text.	22. Matching Share Offered	Click here to enter text.	23. Total Project Cost	Click here to enter text.



## Section B. Project Description

**1. Proposed Project Type: (Check one that applies)**

- ☐ Archeological Project      ☐ Preservation Planning Project      ☐ National Register Nomination(s)  
☐ Survey/Inventory Project      ☐ Historic Preservation Planning Project  
☐ Construction/Development/Pre-Development Project      ☐ Preservation Training  
☐ Education & Outreach      ☐ Design Guidelines      ☐ Other

**2. Narrative Statement of Project Description and Design.**

*Instructions: Please Describe the Project in Detail, identifying the project and its purpose. Explain how project will be carried out. Describe all work products that will be produced. NOTE: If the CLG is delegating this project to a third party organization which will act on the CLG's behalf as subgrantee and receive funds directly from the VADHR, this must be stated here. Uses additional sheets as necessary for additional information or attachments.*

[Click here to enter text.](#)

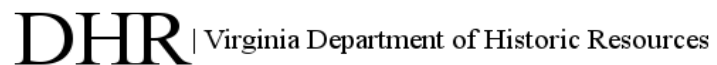


**DHR** | Virginia Department of Historic Resources

**CERTIFIED LOCAL GOVERNMENT SUB GRANT APPLICATION FY 2018-2019**

**Narrative Statement of Project Description and Design Continued.**

[Click here to enter text.](#)



## Section C. Project Schedule

[illegible]



**CERTIFIED LOCAL GOVERNMENT SUB GRANT APPLICATION FY 2018-2019**

Section D. Budget				
Activity (e.g personnel, equipment, supplies, Consultant/Contract Services, travel, Volunteers, Other) Describe other in lower right hand corner.		Federal Share	Non-Federal Share	Subtotal
Click here to enter text.				\$0.00
Click here to enter text.				\$0.00
Click here to enter text.				\$0.00
Click here to enter text.				\$0.00
Click here to enter text.				\$0.00
Click here to enter text.				\$0.00
Click here to enter text.				\$0.00
Click here to enter text.				\$0.00
Click here to enter text.				\$0.00
Click here to enter text.				\$0.00
Click here to enter text.				\$0.00
Click here to enter text.				\$0.00
Click here to enter text.				\$0.00
Click here to enter text.				\$0.00
Click here to enter text.				\$0.00
<b>Totals</b>		\$0.00	\$0.00	\$0.00
<b>Amount of Grant Request</b>	Click here to enter text.	<b>Other:</b>		
<b>Non-Federal Matching Share</b>	Click here to enter text.			
<b>Total Project Cost</b>	Click here to enter text.			

- Attach Documentation(resumes, vitae, certifications)for all staff that will be associated with this project.
- A 30% Matching share is required. CLGS that can offer a 50% cash match will receive bonus points during the evaluation process.



**CERTIFIED LOCAL GOVERNMENT SUB GRANT APPLICATION FY 2018-2019**

Section D. Budget Sources of Matching Share			
	DONOR	SOURCE	AMOUNT
<b>CASH*</b>	Click here to enter text.	Click here to enter text.	Click here to enter text.
	Click here to enter text.	Click here to enter text.	Click here to enter text.
	Click here to enter text.	Click here to enter text.	Click here to enter text.
<b>IN KIND SERVICES**</b>	Click here to enter text.	Click here to enter text.	Click here to enter text.
	Click here to enter text.	Click here to enter text.	Click here to enter text.
	Click here to enter text.	Click here to enter text.	Click here to enter text.
<b>VOLUNTEER TIME</b>	Click here to enter text.	Click here to enter text.	Click here to enter text.
	Click here to enter text.	Click here to enter text.	

\* General Funds not previously appropriated for in-kind services

\*\* Funds appropriated for salaries, fringe benefits, supplies, etc.

**CERTIFICATION:**

I certify that the matching share identified above is available, is a necessary and reasonable contribution to achieving the scope of work proposed and documentation of the expenses will be provided to support the reimbursement request.

Signature\_\_\_\_\_

Title:\_\_\_\_\_Date:\_\_\_\_\_

## **ASSURANCES – CONSTRUCTION PROGRAMS**

**NOTE: CERTAIN OF THESE ASSURANCES MAY NOT BE APPLICABLE TO YOUR PROJECT OR PROGRAM. IF YOU HAVE QUESTIONS PLEASE CONTACT THE DEPARTMENT OF HISTORIC RESOURCES. FURTHER, CERTAIN FEDERAL ASSISTANCE AWARDING AGENCIES MAY REQUIRE APPLICANTS TO CERTIFY ADDITIONAL ASSURANCES. IF SUCH IS THE CASE, YOU WILL BE NOTIFIED.**

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability(including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and , if appropriate, the State, through any authorized representatives, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approval plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personal Act of 1970 (42 U.S.C §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C §§ 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation or residence structures.
10. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as



amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, 0) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisitions Policies of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply, as applicable, with the provisions of the Hatch Act (5 U.S.C §§ 1501-1508 and 7324 -7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C §§276a to 276a-7), the Copeland Act (40 U.S.C §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C §§327-333) regarding labor standards for federally –assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of the insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91190) and Executive Order (EO) 11514; (b)notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11 990; (d)evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended(P.L 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (U.S.C §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency is assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C §470), EO 11 593 (Identification and Protection of Historic Properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A -133, “Audits of States, Local Governments, and Non-Profit Organizations.”
19. Will comply with all applicable requirements of all other Federal Laws, executive orders, regulations and policies governing this program.

**U.S. Department of the Interior**  
**CIVIL RIGHTS ASSURANCE**

As the authorized representative of the applicant, I certify that the applicant agrees that, as a condition to receiving any Federal financial assistance from the Department of the Interior, it will comply with all Federal laws relating to nondiscrimination. These laws include but are not limited to: (a) Title VI of Civil Rights Act of 1964 (42 U.S. C. 2000d-1), which prohibits discrimination on the basis of race, color, or national origin; (b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S. C. 794), which prohibits discrimination on the basis of handicap; (c) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101 et. seq.), which prohibits discrimination on the basis of age; (d) the Americans with Disabilities Act of 1990 (P.L. 101-336), which prohibits discrimination on the basis of disability; and applicable regulatory requirements to the end that no person in the United States shall, on the grounds of race, color, national origin, handicap, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the applicant. THE APPLICANT HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

THIS ASSURANCE shall apply to all aspects of the applicant's operations including those parts that have not received or benefitted from Federal financial assistance.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Applicant for the period during which the Federal financial assistance is extended to it by the Department.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Applicant by the Department, including installment payments after such date on account of applicants for Federal financial assistance which were approved before such date.

The Applicant recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Applicant, its successors, transferees, assignees, and subrecipients and the person whose signature appears below who is authorized to sign this assurance on behalf of the Applicant.

---

Signature of Authorized Certifying Official

Title \_\_\_\_\_

Applicant/Organization \_\_\_\_\_ Date Submitted \_\_\_\_\_

Applicant/Organization Mailing Address \_\_\_\_\_

---

**U.S. Department of the Interior  
Certifications Regarding Debarment, Suspension and  
Other Responsibility Matters, Drug-Free Workplace  
Requirements and Lobbying**

**PERSONS SIGNING THIS FORM SHOULD REFER TO THE REGULATIONS REFERENCED BELOW FOR COMPLETE INSTRUCTIONS:**

Certification Regarding Debarment, Suspension, and other Responsibility Matters – Primary Covered Transactions – **The prospective primary participant further agrees by submitting this proposal that it will include the clause titled, “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion- Lower Tier Covered Transaction,” provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.** See below for language to be used or use this form for certification and sign. (See Appendix A of Subpart D of 43 CFR Part 12.)

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions (See Appendix B of Subpart D of 43 CFR Part 12.)

Certification Regarding Drug-Free Workplace Requirements Alternate 1. (Grantees Other Than Individuals) and Alternate II. (Grantees Who are Individuals) – (See Appendix C of Subpart D of 43 CFR Part 12.

Signature of this form provide for compliance with certification requirements under 43 CFR Parts 12 and 18. The certifications shall be treated as material representation of fact upon which reliance will be placed when the Department of Interior determines to award the covered transaction, grant, cooperative agreement or loan.

<p><b>PART A: Certification Regarding Debarment, Suspension, and Other Responsibility Matters Primary Covered Transactions.</b></p>
---

**CHECK \_\_\_\_ IF THIS CERTIFICATION IS FOR A PRIMARY COVERED TRANSACTION AND IS APPLICABLE.**

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
  - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
  - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - (d) Have not within a three-year period preceding this application proposal had one or more public transactions(Federal, State or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

**PART B: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion- Lower Tier Covered Transactions.**

***CHECK \_\_\_\_ IF THIS CERTIFICATION IS FOR A LOWER TIER COVERED TRANSACTION AND IS APPLICABLE.***

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

**PART C: Certification Regarding Drug-Free Workplace Requirements**

***CHECK \_\_\_\_ IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS NOT AN INDIVIDUAL, ALTERNATE 1. (GRANTEES OTHER THAN INDIVIDUALS)***

- A. The grantee certifies that it will or continue to provide a drug-free workplace by:
- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
  - (b) Establishing an ongoing drug-free awareness program to inform employees about—
    - (1) The dangers of drug abuse in the workplace;
    - (2) The grantee's policy of maintaining a drug-free workplace;
    - (3) An available drug counseling, rehabilitation, and employee assistance programs; and
    - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
  - (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
  - (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will –
    - (1) Abide by the terms of the statement; and
    - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after the conviction;
  - (e) Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph (d)(2) from and employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification numbers(s) of each affected grantee.
  - (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted. –
    - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a),(b),(c),(d),(e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

[Click here to enter text.](#)

***CHECK\_\_\_IF THRE ARE WORKPLACES ON FILE THAT ARE NOT IDENTIFIED HERE***

#### **PART D: Certification Regarding Drug-Free Workplace Requirements**

***CHECK\_\_\_IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS AN INDIVIDUAL. ALTERNATE II(GRANTEES WHO ARE INDIVIDUALS)***

- (a) The grantee that , as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;
- (b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity , he or she will report the conviction, in writing, within 10 calendar days of the conviction, to the grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number(s) of each affected grant.

#### **PART E: Certification Regarding Lobbying Certification for Contracts, Grants, Loans and Cooperative Agreements.**

***CHECK\_\_\_ IF CERTIFICATION IS FOR THE AWARD OF ANY OF THE FOLLOWING AND THE AMOUNT EXCEEDS \$100,000: A FEDERAL GRANT OR COOPERATIVE AGREEMENT; SUBCONTRACT, OR SUBGANT UNDER THE GRANTOR COOPERATIVE AGREEMENT.***

***CHECK\_\_\_IF CERTIFICATION IS FOR THE AWARD OF A FEDERAL LOAN EXCEEDING THE AMOUNT OF \$150,0000, OR A SUBGRANT OR SUBCONTRACT EXCEEDING \$100,000 UNDER THE LOAN.***

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal

contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

As the authorized certifying official, I hereby certify that the above specified certifications are true.

---

Signature of Authorized Certifying Official

---

Typed Name and Title

---

Date

## **Equal Opportunity/Affirmative Action Statement**

On behalf of \_\_\_\_\_, I hereby

(Name of Local Government)

that Equal Employment Opportunity/Affirmative Action information provided to this locality has been posted in an area visible to the public.

\_\_\_\_\_  
Signature and Title of Local Government Official

\_\_\_\_\_  
Date

